

**For Limited Distribution – Internal Use Only  
Information Sharing- Joint Information System**

## EXERCISE EVALUATION GUIDE

<i>Exercise Name:</i> Orange County CA Point of Dispensing Full Scale Exercise <i>Exercise Date:</i> <b>October 18, 2018</b>	<i>Organization/Jurisdiction:</i> Orange County Health Care Agency/Emergency Medical Services- Health Emergency Management	<i>Venue/POD Site (check one):</i> City of Irvine
Response		
<i>Exercise Objective:</i> Ensure the capacity for timely communications in support of security, situational awareness, and operations by any means available, among and between affected communities in the impact area and all response forces.		
<i>Core Capability:</i> <b>Information Sharing- Joint Information System</b> <i>The ability to conduct multijurisdictional, multidisciplinary exchange of information and situational awareness, to include routine sharing of event and public information of significance.</i>		
<b>Activities:</b> <ol style="list-style-type: none"><li>1. Implement and maintain a Joint Information System (JIS)</li><li>2. Development of media messages</li><li>3. Coordination of interagency approaches</li><li>4. Development of a structured system</li><li>5. Mobilize and establish an equipped and functional Joint Information Center (JIC)</li></ol>		

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Associated Critical Tasks	Time	Observation Notes and Explanation of Rating	Target Rating (P,S,M,U)
PIO/JIS works with Liaison(s) and Unified Command to coordinate media releases and news briefings.			
PIO/JIS discusses interagency approaches with Liaison(s) as needed.			
PIO/JIS provides news releases, bulletins and summaries to the Documentation Unit at the end of the exercise.			
City PIOs in the JIS work collaboratively.			
The Lead PIO was easily identifiable.			
All 7 participating cities were represented in the JIC though out the exercise.			
Information was integrated and delivered consistently and timely.			
Development of messages and recommendations were a collaborative effort.			

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The JIC sought ongoing input and clarification from Unified Command.			
Each represented City had an identifiable role in the JIS			

Overall Rating \_\_\_\_\_

Evaluator Name \_\_\_\_\_

Evaluator E-mail \_\_\_\_\_

Phone \_\_\_\_\_

<b>Ratings Key</b>
P – Performed without Challenges
S – Performed with Some Challenges
M – Performed with Major Challenges
U – Unable to be Performed

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<b>Activity Number</b>	<b>Additional Observations</b>

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**Ratings Definitions**

<b>Performed without Challenges (P)</b>	The activities and critical tasks associated with the core capability were completed in a manner that achieved the objective(s) and did not negatively impact the performance of other activities. Performance of this activity did not contribute to additional health and/or safety risks for the public or for emergency workers, and it was conducted in accordance with applicable plans, policies, procedures, regulations, and laws.
<b>Performed with Some Challenges (S)</b>	The activities and critical tasks associated with the core capability were completed in a manner that achieved the objective(s) and did not negatively impact the performance of other activities. Performance of this activity did not contribute to additional health and/or safety risks for the public or for emergency workers, and it was conducted in accordance with applicable plans, policies, procedures, regulations, and laws. However, opportunities to enhance effectiveness and/or efficiency were identified.
<b>Performed with Major Challenges (M)</b>	The activities and critical tasks associated with the core capability were completed in a manner that achieved the objective(s), but some or all of the following were observed: demonstrated performance had a negative impact on the performance of other activities; contributed to additional health and/or safety risks for the public or for emergency workers; and/or was not conducted in accordance with applicable plans, policies, procedures, regulations, and laws.
<b>Unable to be Performed (U)</b>	The activities and critical tasks associated with the core capability were not performed in a manner that achieved the objective(s).

**How to Document EEG Observations**

This EEG is used to annotate evaluator observations of critical tasks performed by players, which aligns to organizational capability target(s); it is not intended to be used for the annotation of corrective actions, recommendations or strengths/areas for improvement.

For example, a critical task may state: *Track resource supply/re-supply requests using established LDC tracking and documentation procedures.*

The observations may include information on how resource supply requests were tracked and documented; how the critical task was achieved or not achieved; and how players completed this task according to the policies, plans, and procedures.

After documenting observations, assign target ratings for each of the capability targets. To assign a target rating, review the documented observations of all the critical tasks aligned to the capability target and determine if the target was achieved. Then, assign the target one of three ratings: Performed without Challenge (P), Performed with Some Challenges (S), or Performed with Major Challenges (M). These categories differ according to how well critical tasks were performed, and are described further in your EEG Rating Definitions. Targets that were not performed can receive only one rating: Unable to be Performed (U). Once you have completed rating the targets, review your EEG observation notes section; if the section does not adequately explain the rating, please add further detail.

After the end of the exercise the completed EEGs are given to the Lead Evaluator for further processing.