Health Care Coalition of Orange County
Advisory Committee
Outpatient - Clinics & Surgery Centers
Thursday, December 12, 2019 – 1:00 p.m. to 2:00 p.m.

Location:
Health Care Agency Operations Center
2228 Ritchey Street
Santa Ana, CA 92705

AGENDA
Teleconference Dial-In Number – (888) 363-4735, Access Code 4816064#

I. CALL TO ORDER

II. INTRODUCTIONS/ANNOUNCEMENTS

III. APPROVAL OF MINUTES
   • Approval of September 19, 2019 minutes

   (Attachment 1)

IV. EMS/HEM REPORT

V. UNFINISHED BUSINESS

VI. OLD BUSINESS
   • New Chair
   • ReddiNet

VII. NEW BUSINESS
   • Election – Executive Committee Rep.
   • Communication Plan
   • Sit Reps
   • Advisory Committees Report

VIII. OTHER BUSINESS
   • Round Table

IX. NEXT MEETING
   • March 12, 2020 1:00 – 2:00pm, Health Care Agency Operations Center (AOC), 2228 Ritchey St., Santa Ana, CA 92705

X. ADJOURNMENT
Health Care Coalition of Orange County
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MINUTES

I. CALL TO ORDER
   • The meeting was called to order at 1:07 p.m. by Alison Kellman

II. INTRODUCTIONS/ANNOUNCEMENTS
    • Introductions were made

III. APPROVAL OF MINUTES
    • Deferred until December

IV. EMS/HEM REPORT
    • HEM Report
      o Gov. Delivery – Reminder that all correspondence will be sent by Gov. Delivery
      o Membership Agreement – Every facility needs to complete a membership agreement to receive coalition information. If your facility has already submitted a membership agreement and we automatically enrolled the primary and secondary in Gov. Delivery. Any additional facility members must enroll manually through the HCA website to receive alerts.
      o Alert OC – We encourage everyone to sign up

V. SURVEYS
    • None

VI. UNFINISHED BUSINESS
    • Advisory Group Goals
      o 50% of clinic membership will participate in the two countywide drills
      o Situation Status Form and Resource Request
      o Planning for clinics to conduct a tabletop on command center positions – spring exercise will be discussed further in the December meeting

VII. NEW BUSINESS
    • ReddiNet – ReddiNet will become mandatory for all coalition members. There will be trainings
    • Website – Minutes and agendas will be posted on the EMS/HEM website.
• **SWMHE Update** – Stephen Noriega advised exercise is scheduled for November 20\textsuperscript{th} from 12-4pm. Intent to Participate survey is mandatory and can be found in EMS/HEM website and deadline to submit is September 20\textsuperscript{th}. Planning meeting is scheduled September 20\textsuperscript{th} from 1pm-3pm.

• **Sit Rep Training** – Donna presented a draft of revised Sit Rep form and asked group for feedback. Once final version is available, we will send out an email and advice where to access it

**VIII. OTHER BUSINESS**

• Round Table

**IX. NEXT MEETING**

• December 12, 2019 Health Care Agency Operations Center (AOC), 2228 Ritchey St., Santa Ana, CA 92705

**X. ADJOURNMENT**

• The meeting was adjourned at 1:55p.m
Health Care Coalition of Orange County
Outpatient – Clinics & Surgery Centers
Advisory Committee

2020 MEETINGS SCHEDULE

- Thursday, March 12, 2020
- Thursday, June 11, 2020
- Thursday, September 10, 2020
- Thursday, December 10, 2020

Meetings are held quarterly
(March, June, September, and December)

Time: 1:00 pm to 2:00 pm

Address:
2228 Ritchey St
Santa Ana, CA 92705

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